

LAKE REDSTONE PROTECTION DISTRICT
District Records Team Meeting
Tuesday, October 13, 2026, 9:00 AM
Town of La Valle Hall, 314 State Hwy 33/58 La Valle WI. 53941

Any members of the board or the public who prefer not to attend in person can contact the board via email (lrpd.board@gmail.com) for instructions on how to join the meeting virtually. It is possible that a quorum of the LRPD board may attend this committee meeting. However, no actions by the LRPD board will be taken at this meeting.

AGENDA

- 1. Call meeting to order, verify compliance with the Open Meeting Law.**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of the July 14, 2026, Record Team minutes**
- 5. Meeting topics**
 - a. Review specific items in the Wisconsin Municipal Records Schedule**
 - b. Files added to the LRPD Google Drive**
 - c. Discuss inventorying manual documents/ space in the cabinet**
 - d. Review progress and goals for each category on the drive**
 - e. Need to add any additional “How To” procedures?**
 - f. Protocols for keeping the LRPD Google Drive current**
 - g. Set next meeting date**

Adjourn