

## LAKE REDSTONE PROTECTION DISTRICT

Special Board Meeting

Tuesday May 26, 2020 3:00 pm

### Minutes

#### **1. Call meeting to order, verify compliance with the Open Meeting Law**

The meeting was called to order by Chair Mike Mittelstadt at 3 pm. He verified that the meeting was in compliance with open meeting laws.

#### **2. Roll Call:**

Pat Sullivan, Paul Burke, Mike Mittelstadt, Ken Keegstra

Others: Richard Fish; On the phone: Scott Whitsett

#### **3. Approval of Agenda**

Burke made a motion to approve the agenda, second by Pat Sullivan. The motion passed unanimously.

#### **4. Review and approve bid package to repair Meronek Meadows berm**

Several questions were posed to Scott regarding the bid package. Mittelstadt asked whether the bid process would meet with FEMA requirements. Whitsett reported that he had inquired with FEMA and that this bid process fulfills their requirements. Burke inquired whether the schedule proposed in the bid package was sufficient. Whitsett walked through the sequence indicating that the timing should work for all parties. Sullivan asked about the list of item on page 14. Whitsett indicated that all bidders were required to bid on each item, so that all bids would be comparable. Dick Fish has a number of questions aimed at eliminating duplicate or conflicting information in the bid package. Whitsett agreed to incorporate the changes that Fish suggested.

Keegstra moved that the district should proceed with the bid process as described in the modified bid documents. The motion was seconded by Burke. The motion passed unanimously.

Whitsett will post the availability of the project as soon as possible, hopefully Wednesday, May 27<sup>th</sup>. The sealed bids will be opened on Friday, June 12<sup>th</sup> at 1 pm at Jewell offices in Spring Green. It will be decided later whether one board member will need to attend the public bid opening.

#### **5. Decide on time and place for future special meeting to review bids that were received**

A follow up meeting to review the bids and make a decision on which one, if any, to select will be held at the La Valle town hall on Tuesday, June 16 at 3 pm.

#### **6. Agenda items for June 9<sup>th</sup> meeting**

Make final arrangements for bid opening and June 16<sup>th</sup> special board meeting

#### **7. Adjourn**

The meeting was adjourned at 4 pm.

**KK/May 26, 2020**