

LAKE REDSTONE PROTECTION DISTRICT
Special Board Meeting
Thursday, June 20, 2019 10:00 am
Location: Meronek Meadows, E4259 W Redstone 53941 Dr., La Valle, WI

Minutes

1. Call meeting to order, verify compliance with the Open Meeting Law

Mittelstadt called the meeting to order at 10am. He verified that the meeting was in compliance with open meeting laws.

2. Roll Call

Present: Al Baade, Paul Burke, Glenn Choroszy, Ray Demaskie, Ken Keegstra, and Mike Mittelstadt. Absent: John Dietz. Others from LRPD: Dick Fish, Don Haasl, and Linda Schuler. Others who were at the meeting are listed on the attendance form that is part of the agenda and minutes provided by Janelle Skoyen of Ayres Associates.

3. Approval of Agenda

The agenda was approved by those in attendance.

4. Participate in preconstruction meeting organized by Ayres Associates that also includes dredging contractors and other interested parties

Janelle Skoyen ran the meeting following the agenda that she prepared. Some important conclusions for the LRPD are covered by the following summary. More details of the discussions and other decisions from the meeting are covered in the minutes (and agenda) that Janelle prepared and distributed to all participants (see accompanying document).

Janelle summarized the status of the project, stating that the contract had been executed and that the notice to proceed had been issued. She emphasized that all communications regarding the project should be in writing. The contractors were instructed not to rely on oral communications from the owner. Communications between the LRPD and the contractors should be sent via Janelle Skoyen, who is the project representative for Ayres Associates. Mike Mittelstadt and Dick Fish are the designated contacts for the LRPD. Kaiyuh Services is the prime contractor and David Roels is the primary contact and Akram Abed is the secondary contact for them. Water Works Marine is the major subcontractor and Al Dunn is the primary contact for them. Project meetings will be held as needed. Weekly progress reports will be submitted to Ayres by the contractors and will include plans for the coming two weeks. Requests for payment must be submitted to Ayres by the 20th of the month for payment by the 21st of the following month. Janelle Skoyen will issue one more project update to the entire list of meeting participants, once all of the permits are finalized. After that, all project communications will be directed to the contractor and owner representatives listed above in this summary.

5. Make decisions regarding dredging project, as needed

Keegstra made a motion that Mittelstadt be authorized to sign the contract with the dredging contract. Seconded by Burke. The motion passed.

6. Adjourn

The meeting was adjourned at 12:30 pm.

KK/July 3, 2019