

## LAKE REDSTONE PROTECTION DISTRICT

Special Board Meeting

Tuesday June 16, 2020 3:00 pm

### Minutes

#### **1. Call meeting to order, verify compliance with the Open Meeting Law**

The meeting was called to order at 3 pm by Chair Mittelstadt. He verified compliance with open meeting laws.

#### **2. Roll Call:**

Present: Pat Sullivan, Paul Burke, Ken Keegstra, Mike Mittelstadt. On the phone: Scott Whitsett

#### **3. Approval of Agenda**

Burke made a motion to approve the agenda, seconded by Sullivan. The motion was approved.

#### **4. Review bids to repair Meronek Meadows berm**

Although 9 firms took out bid packages, only two bids were received. The bid from G-Pro Excavating LLC was for a total of \$138,232. The bid from RLP Diversified Inc. was for a total of \$134,757. Whitsett contacted one contractor who bid in 2018 and requested a package in 2020 to inquire why they did not submit a bid. The response was that they were booked in the summer and could not complete the project before our deadline. Although both bids were in the expected range, between \$100,000 and \$150,000, they were higher than FEMA has said they will reimburse. Thus, one option was to reject both bids and rebid the project, either with a later deadline in 2020 or possibly for completion in 2021. The concern with a later completion date in 2020 was this would not provide sufficient time for grass seed to establish a good stand before winter. The concern with a completion date in 2021 is that we might risk losing FEMA reimbursement. After an extended discussion, a decision was made to move forward in 2020 with the current bids.

#### **5. Make a decision on which bidder should be awarded the contract**

Whitsett reported that he had not worked with either firm, but that both were respectable firms. RLP Diversified, the low bidder, is located in Burlington, WI. Burke made a motion that we accept the bid from RLP Diversified and move forward with the project, seconded by Sullivan. The motion carried unanimously. Whitsett will send the bid documents from RLP to FEMA for their review. The hope is that FEMA will increase their reimbursement based on the bid price. He will also notify RLP that they were the low bidder and that we expect to award a contract to them. He will also notify G-Pro that they were not selected.

#### **6. Make a decision on which loan offer should be used to fund the project**

Two loan offers were received. Community First Bank offered a loan of up to \$150,000 for 10 years with an interest rate of 1.75%. Royal Bank offered a loan of up to \$150,000 for 10 years at an interest rate of 1.95%. Keegstra made a motion that we pursue a loan with Community First Bank, seconded by Burke. The motion passed unanimously. Mittelstadt will notify Choroszy that he should pursue a loan with Community First Bank. The loan negotiations will be completed to insure that we have adequate funding before a contract with RLP Diversified is signed.

#### **7. Approve invoices**

An invoice was presented for the temporary fix of the Meronek Meadows by placing two large straw bales in the gap of the berm. Keegstra made a motion to approve payment of the invoice from Timber Trails Forestry for \$387, seconded by Burke. The motion passed unanimously. Mittelstadt will notify Choroszy that the invoice should be paid.

#### **8. Adjourn**

The meeting was adjourned at 4 pm.

**KK/June 16, 2020**