

**LAKE REDSTONE PROTECTION DISTRICT**

**Board Meeting**

**Tuesday October 13, 2020 6:00 pm**

**MINUTES**

**1. Call meeting to order, verify compliance with the Open Meeting Law.**

Meeting called to order by chair, Mike Mittelstadt, at six pm.

**2. Roll Call:**

Brad Horner, Ken Keegstra, Mike Mittelstadt, Paul Burke Phone: Pat Sullivan

Absent: Ray Demaskie, Peter Kinsman Others: Al Baade, Cary Dudczak, Ken Kidd, Anna Demaskie

**3. Approval of Agenda**

Motion to approve agenda by Burke, second by Horner. Motion carried.

**4. Approval of minutes for September 8<sup>th</sup> regular meeting**

Motion to approve minutes by Horner, second by Burke. Motion carried.

**5. Public Input**

**6. Treasurer's Financial Report**

**a. Approve vouchers**

Ken Keegstra- postage-stream samples	\$ 23.65
Paul Burke- postage- stream samples & ice	\$ 28.15
CT Laboratories- lake monitoring	\$ 195.00
WI State Lab of Hygiene- stream sampling	\$1,094.00
LEAPS/19/20 ph3-19- grant-phase 3 implementation	\$ 761.60
LEAPS/19/20 ph3-18- grant phase 3 implementation	\$ 761.60
Wheeler, Van Sickle & Anderson-legal fees	\$ 240.00
Paul Burke- postage-stream samples & ice	\$ 37.80
CT Laboratories- lake monitoring	\$ 135.00
Payroll & taxes	\$3,248.59
Mike Mittelstadt- reimburse for zoom meeting	\$ 7.89
Payroll Solutions- tax and quarterly payroll prep	\$ 125.40
Community First Bank- transfer to dredging savings account	<u>\$5,536.43</u>
Total	\$12,195.11

Motion to approve payment of current invoices by Mittelstadt, second by Keegstra. Motion carried.

To pay from dredging savings account:

LaRowe Gerlach Taggart LLP Document Review	\$2,542.50
LaRowe Gerlach Taggart LLP Loan Mtg. and Doc. w/Royal Bank	\$ 540.00

Motion to approve these two invoices from dredging savings account by Keegstra, second by Sullivan. Motion carried.

To pay from Meronek Meadows Loan

Jewell Assoc. Engineers FEMA coordination	\$ 239.35
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Motion to pay this invoice from the Meronek Meadows loan by Keegstra, second by Horner. Motion carried.

Community First Bank Balance of 9/8/20	\$397,452.22
Community First Bank Deposit to savings account-lottery credit	\$ 5,535.43

**b. Review monthly financial reports**

**7. Chairman's Report**

**a. Update on FEMA applications to repair flood damage**

FEMA approved \$93,000 in total reimbursement for Meronek Meadows repairs. Although the amount allocated is less than the district wanted, the decision was made to move forward and appeal the level of reimbursement at a later stage in the process. The claim has now moved to the state. There will be a conference call with the state official about the Meronek Meadows claim and how to move forward on it.

Funding for the dredging project has changed to a higher level based on new calculations on the amount of sediment brought in by the flood. However, the processing of the request is on hold while a FEMA attorney evaluates whether this project is eligible for reimbursement.

**b. Update on Meronek Meadows repair project**

The repairs are currently underway and should be completed on Friday the 16th. We expect to receive multiple invoices to allow for retainage. A question was asked about the maintenance plan for the gabion basket system. Mittelstadt will inquire with Scott regarding his recommendations.

**c. Update on completion of dredging associated activities by Kaiyuh Services**

Mittelstadt reviewed the items that needed to be completed before final payment can be released. The only item that was completed in the last month was restoration of the unloading site on bay 5. The other items on the checklist are still incomplete.

**d. Decision on dredging savings account**

The loan agreement states we cannot make a profit from levy proceeds prior to them being used to make loan payments. Thus, income from tax payments must go into a special savings account at Community First Bank until they are used to make loan payments.

**e. Decision on extra loan payment**

Mittelstadt explained the current status of the dredging savings account and compared the balance to the outstanding bills that need to be paid. Even allowing for an extra \$25,000 contingency to allow for unexpected bills, his analysis shows that the dredging savings account contains about \$300,000 more than will be needed for the remaining bills. Based on these calculations, Mittelstadt made a motion to make a principle only payment of \$300,000 on the dredging loan from the dredging savings account, seconded by Keegstra. The motion carried unanimously. Making this extra principle payment will result in significant interest savings. Levy receipts received early in 2021 will provide funds to make the next loan payment, which is due in March of 2021.

**f. Update on bylaws revision**

Al Baade generated a draft outline for the new bylaws and requested input on several points, e.g, how payroll is handled and how many signatures should be required on checks. He will continue to prepare a draft proposal for new bylaws. Baade requested that comments on the draft outline be directed to him.

**8. Secretary's Report**

**a. Review committee assignments and approve for the coming year**

Committee assignments are complete. Keegstra will prepare the revised list and distribute it to all board members. Mittelstadt will put it on the LRPD web site.

**b. Plans for annual partner meeting**

Zoom meeting on October 27<sup>th</sup>. A draft agenda was prepared and discussed. Mittelstadt will provide a brief review of the past year, Keegstra will review activities related to the lake management plan over the past year and Sullivan will cover the activities of the new sediment control committee. Other partners will participate in the presentation/discussions. The final agenda will be distributed to all participants and posted in the usual places.

**c. Review and update planning calendar**

One change was suggested from the draft that was distributed in advance. Grant preparation activities need to occur on a different schedule because the WDNR changed the deadlines for all surface water grants. Keegstra will distribute the revised calendar to the board. The purpose of the planning calendar is to make sure that items get onto the LRPD board agendas at the proper time of the year.

**9. Committee Reports**

**a. Water Quality Committee**

**i. Report on September meeting**

The point intercept survey was completed August 10-14 but the report will be received later in the year. Cason did fall survey on October 6<sup>th</sup>. Dave Blumer attended the meeting in person leading to a discussion on the activities related to the preparation of the lake management plan. There was a discussion of how to follow up on the results of the shoreline habitat assessment. The committee is considering scheduling periodic seminars for small groups of interested property owners. Keegstra reported that UW extension is preparing a series of training modules related to shoreline activities. LRPD has volunteered to serve as a beta-tester before the modules are made public. Volunteers are needed to assist with this activity.

**ii. Update on preparation of CBCW proposal for summer 2021-Sullivan**

The proposal will be submitted before November 1st. There were 229 total hours for this years program.

**b. Sediment Control Committee: Sullivan**

One landowner on Eagle bay experienced erosion and sediment entering the lake over their property during heavy rain events. Sullivan is working with this landowner and seeking input from others around the lake who encountered similar issues. He is seeking to establish a charter for the committee and to develop a plan to address important issues in a consistent manner.

**c. Social Media: Mittelstadt**

Mittelstadt has received lots of feedback on the Zebra mussel posts on Facebook. In the future, he wants a plan for handling such input before we post requests seeking input.

**10. La Valle Town Representative: Demaskie**

Not present

**11. Sauk County Representative: Kinsman**

Not present

**12. Agenda items for November 10<sup>th</sup> meeting**

Tax levy and partner’s meeting.

**13. Adjourn**

Meeting was adjourned when all meeting was complete at 8:17pm.

**AD/October 25, 2020**

**KK/November 1, 2020**